Revised 9/23/2009

Houston County

1124 East Washington Street
Caledonia, MN 55921
Tele: 507-725-3925 Fax: 507-725-5417

APPLICATION

Permit Fee $20.00

TO DO WORK IN HIGHWAY RIGHT OF WAY

Name of Applicant _____ Address _____

Name of Party or Organization Performing Work _____

Address and Phone Number of Contact Person _____

1. Location: On CSAH/CR _____ in TWP of _____

   or City of _____ Street or Avenue _____

   Intersection County Highway at _____ *Give ties to land or street lines.*

   If parallel to County Highway give ties by stations, or land lines if rural _____

   _____

2. Nature of Work _____

Surface to be Disturbed (*Check type)*		Surface Type (*Check type)*	
	☐ Traffic Lines		☐ Gravel
	☐ Shoulder/Parking Lane		☐ Bituminous
	☐ Slopes/Ditch		☐ Concrete
			☐ Turf

3. Method of Installation or Construction _____

   Number, Depth and Size of Excavation _____

4. Method of Restoration _____

5. Work to start on or after _____
   (Dates)

6. Approximate time necessary to complete work _____

7. Will detouring of traffic be necessary? _____ If necessary to detour traffic, describe rerouting _____

_____

I, We, the undersigned, herewith accept the terms and conditions of the regulations of the Board of Commissioners and agree to fully comply therewith to the satisfaction of the Houston County Engineer's Office.

Dated _____ Signature _____

Attach site plan. Prepare in duplicate. Forward or deliver all copies to County Engineer's Office.

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AUTHORIZATION OF PERMIT

(PERMIT NOT VALID UNLESS BEARING SIGNATURE AND NUMBER)

See Reverse Side For Regulations

Permit No. _____

Valid from _____ **to** _____

In consideration of the applicant's agreement to comply in all respects with the regulations of the Board of Commissioners covering such operations, permission is hereby granted for the work to be done as described in the above application, said work to be done in accordance with special precautions required as hereby stated:

It is expressly understood that this permit is conditioned upon replacement or restoration of the County Highway to its original or to a satisfactory condition. It is further understood that this permit is issued subject to the approval of local authorities having joint supervision over said street or highway.

Authorized by HOUSTON COUNTY BOARD OF COMMISSIONERS

Dated _____ County Highway Engineer _____

The date when work is completed must be reported to County Engineer for inspection and approval.

Copies to be distributed as follows: Applicant; County Engineer

PERTINENT REGULATIONS
Safety

1. Signs, channelizing devices, warning lights and barricades shall be erected to protect traffic, employees, and pedestrians. All traffic control devices and methods shall conform to the Minnesota Manual on Uniform Traffic Control Devices (MMUTCD), Minnesota Standard Sign Manuals Parts I, II, and III and the appropriate provisions of Standard Specification 1710.

2. Traffic to be allowed to pass and to be protected at all times
   (A) If it is now possible to allow traffic to pass, a suitable detour must be provided.
      1. Reference: Par. 1707-Diversion of thru traffic – specifications for highway construction.

3. Barricades to be erected in a manner which will provide suitable visibility in all directions.

4. If work is to be done lies within a municipality or platted town, permission must be obtained from such village, town or city.

5. Excavations must be cribbed when necessary, depending upon type of soil, in order to prevent cave-ins.

6. No guys or strays to be attached to trees on trunk highway right of way.

7. Underground construction must be so constructed as not to harm or unnecessarily destroy the root growth of sightly or ornamental trees.

PERTINENT REGULATION
Roadway

1. Installation of pipe or cable under concrete or bituminous pavements to be done by jacking or boring, and at a minimum of 3 feet under surface.

2. When open trenching or excavation in existing roadways, all subgrade, base, and surfacing materials shall be replaced with the same type and like kind of materials which were removed.

3. All back-filling must be gravel material and shall be placed in 6” layers and thoroughly tamped and material must be flush and even with the road surface when finally in place.

4. If pavement or roadway is damaged, same shall be restored to original condition.

5. All pavements shall be replaced in accordance with State specifications.

6. If settlement occurs or excavation caves in so that replaced materials settle (bituminous mat or concrete base), same shall be restored to its original condition.

7. No pole anchors, anchors, braces or other construction to be put on roadway shoulder, except by permit authorization.

8. No driving on to highway from ditch or driving on shoulders where damages will occur.

9. No foreign material such as dirt, gravel, or bituminous material shall be left or deposited on the road during any construction activities.

LIMITATIONS

1. No lugs shall be used on equipment traversing road which will damage the road surface.

2. Roadside should be cleaned up after work is completed.

3. If Houston County Highway Department shall make any improvements or change on all or any part of its R/W upon, over, under or along the county highway, then and in every case the applicant herein named shall after notice from the County Highway Engineer or his authorized agents proceed to alter, change, vacate or remove from county highway R/W said works
necessary to conform with said changes without cost whatsoever to the County of Houston.

4. If drains are installed, they must be of sufficient size in order that overflow and damage to property will not occur.

5. No work shall be done which will create a nuisance.

6. After work on a project is completed said persons doing such work must notify the County Engineer that such work has been completed and ready for final inspection and acceptance by the County Highway Engineer.

7. Applicant agrees to hold the County of Houston harmless and free of liability and further indemnify and reimburse said county for all costs incurred by it in connection with the filing of claims against said County arising out of the installation or maintenance of the cable or appurtenances thereto even though said claims my arise primarily because of acts of third parties or the county.